

CERTIFICATE OF APPROVAL (COA) DEFINITIONS:

PURCHASE WITH OCCUPANCY

Unit has been purchased and owners will live in unit.

DEED TRANSFER WITH OCCUPANCY

Deed has been changed by adding or signing unit over to a person who will live in unit.

LIFE ESTATE WITH TENANCY

Owner on deed is deceased and unit is left to person who will be living in the unit.

PURCHASE WITHOUT OCCUPANCY/NON-RESIDENT OWNER

Unit has been purchased and owner will not be living in the unit. No WPRF ID will be issued.

DEED TRANSFER WITHOUT OCCUPANCY/NON-RESIDENT OWNER

Deed has been changed by adding/signing unit over to person who will not be living in unit.

No WPRF ID will be issued.

LIFE ESTATE WITHOUT TENANCY/NON-RESIDENT OWNER

Owner on deed is deceased and unit is left to person who will not be living in unit.

No WPRF ID will be issued.

OCCUPANCY

Person living in unit who is not listed on the deed and does not rent.

EXTENSION OF OCCUPANCY

Additional year approval for occupant living in the same unit previously approved by board.

WPRF approval based on level of "hardship" circumstance.

RENTAL

Person who rents and has valid lease.

RENTAL EXTENSION

Additional year for current renter previously approved by board.

WPRF approval based on level of "hardship" circumstance.