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A unit owner or condo association submits an arbitration petition with a filing fee.

The filing fee is \$50 for condos, co-ops and mobile homes, and \$200 for homeowners' associations.

2

An assigned arbitrator reviews the petition and makes one of two determinations:

Dismisses the petition for lack of jurisdiction or other failure to comply with statutory requirements, or

Issues a preliminary order requiring Petitioner to amend or supplement its petition, or requiring Respondent to answer the petition.

3

Respondent files its answer to the petition.

The arbitrator reviews the answer to the petition and addresses any motions filed by the parties, and determines if a response to the answer is appropriate.

The arbitrator holds a case management hearing.

The arbitrator determines if the petition is ripe for mediation, and the dispute may be ordered to mediation.

4

If there are no material issues of fact or law in dispute, the arbitrator issues a Summary Final Order based on documentary evidence submitted by the parties. Parties are given an opportunity to submit final briefs.

4

If there are material issues of fact or law in dispute, the arbitrator sets a Formal Hearing where the parties have an opportunity to present witnesses and documentary evidence.

5

After the Formal Hearing, the arbitrator issues a Final Order.

6

The prevailing party in the arbitration can submit a motion for attorney's fees and costs.

7

The arbitrator issues a Final Order on fees and costs.

Most cases are resolved in 3 to 6 months. Some complicated and heavily litigated cases will take longer.